**Drop-in volunteer**

*Role description*

* To provide a safe, supportive and socially warm environment for all present.
* To be aware of health and safety matters – e.g. attendees not allowed in kitchen or to loiter in passage way used by Playaways.
* To help serve food and drinks to attendees
* To talk to attendees and build up supportive relationships as far as possible.
* To ensure the rooms are left as found – clean and tidied away.
* To inform the co-ordinator or ministry team of the church inability to attend or of changes to the rota and swops arranged.
* To share concerns and issues regularly with the Co-ordinator or member of the ministry team as appropriate.

*Person specification*

* Open inclusive welcoming social skills
* People skills in a situation that brings together a variety of people with multiple social needs.
* Practical skills for serving basic food and ensuring space is left as found.
* Reliable and trustworthy, able to keep confidences, when appropriate
* An understanding of appropriate boundaries
* A commitment to safeguarding and to work within the safeguarding policy and guidelines
* Willingness to undergo safeguarding training

NB volunteers will also need enhanced DBS checks adults and safeguarding training