Information sheet 11.5

(Insert Church Name) Church (Insert address)

Fire Risk Assessment

Completed on ………………………………………….

By ………………………………………………………. Position in Church……………………………………

General Arrangements

|  |  |  |
| --- | --- | --- |
| Fire detection arrangements for the building  *List what protection is in place eg alarm, break-glass points* |  | |
| What are the evacuation arrangements  *Give details of the formal evacuation plan in the event of fire* |  | |
| How have church users been informed  *Summarise how fire procedures and evacuation plans have been advised to*  *users of the building* |  | |
| Servicing of Fire-fighting equipment  *Give service frequencies and date of last service* | Service details | Date of last service |

Premises *(use one sheet for each room or area reviewed as part of the assessment. All areas of the building should be assessed)*

|  |  |  |
| --- | --- | --- |
| Area Assessed  *Insert name of room or*  *area* |  | |
| Identified hazards  *Record any fire risks such flammable materials, ignition sources,* |  | |
| Who may be at risk  *Record details of users who may be at risk* |  | |
| Exit routes  *Are these clear, well-lit and signposted?* |  | |
| Fire fighting  Equipment  *Is this adequate and properly maintained?* |  | |
| Control Measures  *Note here any measures needed to reduce any risks identified. Update the record with a completion*  *date for each task.* |  | **Date action completed** |

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