Information sheet 11.5

(Insert Church Name) Church (Insert address)

Fire Risk Assessment

Completed on ………………………………………….

By ………………………………………………………. Position in Church……………………………………

General Arrangements

|  |  |
| --- | --- |
| Fire detection arrangements for the building*List what protection is in place eg alarm, break-glass points* |  |
| What are the evacuation arrangements *Give details of the formal evacuation plan in the event of fire* |  |
| How have church users been informed*Summarise how fire procedures and evacuation plans have been advised to* *users of the building*  |  |
| Servicing of Fire-fighting equipment*Give service frequencies and date of last service* | Service details | Date of last service |

Premises *(use one sheet for each room or area reviewed as part of the assessment. All areas of the building should be assessed)*

|  |  |
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| Area Assessed*Insert name of room or* *area* |  |
| Identified hazards*Record any fire risks such flammable materials, ignition sources,* |  |
| Who may be at risk*Record details of users who may be at risk* |  |
| Exit routes*Are these clear, well-lit and signposted?* |  |
| Fire fighting Equipment*Is this adequate and properly maintained?* |  |
| Control Measures*Note here any measures needed to reduce any risks identified. Update the record with a completion* *date for each task.* |  | **Date action completed** |

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